

WHEN TO SAMPLE



ONCE DURING THE 2003-2004 WET SEASON (October 1, 2003 through May 30, 2004) GSMP test sites are required to collect samples of their facility's stormwater runoff under the following conditions:

1. **SAMPLES SHALL ONLY BE TAKEN** following at least *three working days of no offsite discharge of stormwater*. Samples may be taken following three working days of sprinkling, light rain, misting, etc as long as there has been no offsite discharge of surface waters for at least three working days prior to collecting stormwater samples;
2. Stormwater samples are required to be collected **ONLY WHEN IT RAINS** hard enough to create runoff from the site's discharge locations (refer to Section 3 of your Stormwater Management Manual for a description of your stormwater discharge locations). **Do not take stormwater samples** from onsite puddles or retention areas.
3. Stormwater runoff must be collected/sampled **DURING THE FIRST 60 MINUTES** of a **CONTINUOUS RUNOFF/DISCHARGE**;
4. Stormwater runoff has to be collected only **DURING REGULAR BUSINESS HOURS**. Stormwater runoff does not have to be sampled during non-business hours. If it rains before or after your regular business hours be sure to report this on your Monthly Wet Condition Observation Reports and Rain Activity Reports.

Stormwater samples **must be collected during the first storm event of the wet season** which meets all of the above conditions. If you are unable to sample your site's stormwater runoff during the first storm event of the 2003-2004 wet season which meets all of the above conditions, then you must provide an explanation of why not. This explanation must be a part of your site's Annual Report due to the State Water Resources Control Board by July 1, 2004.

REMEMBER TO DO THE FOLLOWING after you have taken your stormwater samples:

1. **LABEL** your sample containers (see labeling instructions)
2. **COMPLETE** the **CHAIN OF CUSTODY** and **SAMPLE LOG** form (see instructions)
3. **PACK THE SAMPLES FOR SHIPPING** to the testing laboratory (see instructions). Use the packing material provided with the sample kit. Use the frozen ice pack to keep the samples cold during shipping.
4. **CALL CALIFORNIA OVERNIGHT SHIPPING** at **1-800-334-5000 FOR PICK-UP** and shipment of your sample kit to the testing laboratory (see instructions). If you are unable to arrange a sample pickup directly with California Overnight call ECM Services at 916-988-0867 for assistance.
5. If your samples can not be picked-up until the following working day **KEEP THE SAMPLES COLD, BUT DO NOT FREEZE THEM**, until the pickup can be made. The samples must be received by the laboratory within **48 HOURS** from the time you collect them.

